



**Visaenterprise**  
your travel-visa and document specialists

*Serving you better in the embassy neighbourhood*

**VISA #7. RESIDENCY VISAS FOR SAUDI ARABIA, form the embassy of Saudi Arabia Ottawa, Canada**  
**SAUDI VISA REQUIREMENTS CHECKLIST- OTTAWA, CANADA**

- **1. A fully completed Visa application "Form B". Including page 2 "NOTIFICATION TO ALL AGENTS AND ALL APPLICANTS".**
- **2. Two (2) recent photographs (No more than a month old) on a plain white background attached to the application form (must write name on back) and the medical form.**
- **3. An original applicant's passport with the following:**
  - a) Valid for at least **6 months** from expected arrival date into KSA.
  - b) Showing the place of birth.
  - c) Two side by side blank pages.
  - d) Showing at least first and last name.
  - e) If family accompanying on the same passport, pictures and names of all members must be added on the passport by the proper legal authorities.
- 4. Proof of relationship to the sponsor Submit only a copy with following policies:**
  - a) Certificates issued **from Canada or Arabic Countries** for proof of relationship to the sponsor (a marriage certificate for the spouse, and a birth certificate for a child, brothers, sisters, indicating name of parents), must be notarized by a Canadian notary public or a commission of oat, and Authenticated by the Canadian Department of Foreign Affairs (Global Affairs Canada).
  - b) **Non-Canadian** Birth Certificate or Marriage Certificate if **in English or French languages should be** stamped from Canadian Foreign Affairs.
  - c) **Non-Canadian** Birth Certificate or Marriage Certificate **in languages other than Arabic, English or French should be translated to** Arabic, English or French and stamped from Canadian Foreign Affairs.

**d) If Pakistani passport or Pakistani Notional ID card or Indian, Syrian , Palestinian, Sudanese, Egyptian passport or any official family book record must be:**

- I. Showing the relationship clearly (Full names of the father or mother).
- II. A notarized copy by a Canadian notary public or a commission of oat, and Authenticated by the Canadian Department of Foreign Affairs (Global Affairs Canada).

**e) If the document is a Saudi issued Birth, Marriage Certificates or copy of an old Igama( Saudi resident card) showing the relationship are accepted even if it is a copy.**

- **5.** Non-Canadian applicants must submit a valid residency permit (permanent resident card). (Send only copy of front and back of the Permanent Residency (PR) card)
- **7.** Copy of Saudi Arabian Residency permit of the sponsor (IQAMA) and a Letter from the sponsor indicating the authorization number, the date and the names of applicants.
- **8.** For residency visa if the applicant over 16 years old, he/ she must provide:



**I. A Completely filled out medical report form that MUST BE:**

- a) **Valid**, less than **THREE** months from the date of issue.
- b) The physician used a **CHECK MARK (✓)** for POSITIVE RESULTS OR NEGATIVE RESULTS only.
- c) The report certified by college of physicians of the issuing province (Original Only).
- d) Copy of **all required test results**.
- e) (**HIV, Syphilis, Hepatitis B and C** - please attach copy of these test results **after** the medical report right away).
- f) If any of the above 4 results are positive+, the doctor must provide a typed **explanation** of why they are positive.
- g) If medical report is done **outside of Canada**, it **must be** authenticated by the KSA Embassy in that country.
- h) If the medical report is **issued in KSA** it must be authenticated **by MOFA**.



**II. An original valid Canadian Police Records Check.** (Less than three months from the issuing date – you can obtain this certificate simply **by NAME SEACH only and** no need for fingerprint processing).

- 9. A photocopy of applicant's **airline reservation**. Note that the port of entry to KSA must be same or the closest airport to the city of the sponsor.
- 10. If applicant is female and 18 years of age or older, and going under her **SPONSOR's Iqama** - she must submit **a NOTRIZED DECLARATION LETTER** from her **PARENTS** stating **that she is single**.
- 11. "NOTIFICATION TO ALL AGENTS AND ALL APPLICANTS" **from**.
- 12. Copy of **applicant's passport**.
- 13. Fees and Applicant information sheet "**Form A**".