

Please check applicable box			
		NORMAL	EXPRESS
Single Entry	-	<input type="checkbox"/> CDN \$100.00	<input type="checkbox"/> \$150.00
Multiple Entries (6 Months)	-	<input type="checkbox"/> CDN \$210.00	<input type="checkbox"/> \$250.00
Multiple Entries (1 Year)	-	<input type="checkbox"/> CDN \$260.00	<input type="checkbox"/> \$310.00
Multiple Entries (2 Years)	-	<input type="checkbox"/> CDN \$300.00	<input type="checkbox"/> \$350.00
Transit Single Entry (2 Days)	-	<input type="checkbox"/> CDN \$60.00	<input type="checkbox"/> \$110.00
Transit Multiple Entries (3 Months)	-	<input type="checkbox"/> CDN \$150.00	<input type="checkbox"/> \$200.00

PAYMENT SHOULD BE MADE TO THE GHANA HIGH COMMISSION ONLY BY BANKER'S DRAFT OR MONEY ORDER.

**CONSULAR FEES PAID ARE NOT REFUNDABLE**

**AFFIX PHOTOGRAPH HERE**

**APPLICATION FOR GHANA ENTRY PERMIT/VISA**

GHANA HIGH COMMISSION, 1 CLEMOW AVENUE, OTTAWA, ON, K1S 2A9.  
 TEL: 6132360871, FAX: 6132360874, EMAIL: ghanacom@ghc-ca.com, WEBSITE: www.ghc-ca.com  
 CONSULATE GENERAL OF GHANA-TORONTO, 4665 YONGE STREET-SUITE 205, NORTH YORK, ON, M2N 0B4.  
 TEL: 4168481014-6, Fax : 4168481017, EMAIL: ghanaconsulate@rogers.com

**INSTRUCTIONS (also see attached guidelines)**

- This form must be completed in quadruplicate (4 copies) in CAPITAL letters and submitted together with a valid passport, four (4) recent and identical colour passport-sized pictures, letter of invitation with a Ghana government issued photo ID of the host or for non-Ghanaians, a valid Residence Permit and bio-data page of the host passport, proof of yellow fever immunization, photocopy of travel itinerary, and proof of residence permit (for non-Canadian passport holders). Please note that you may be asked to provide additional documentation. Applications for Business Visas should be supported by an invitation from counterpart in Ghana and a letter of guarantee from the sponsor of the trip. Parent's consent note required for applicants under 18 years at time of application.
- Fully-completed and signed application, together with all the required attachments and Banker's Draft or Money Order, should be submitted before the intended date of departure bearing in mind the visa processing durations for normal or express applications and completion of internal consular processes.
- Full names, physical addresses, email addresses and telephone numbers of references in Ghana should be clearly stated.
- Any information stated on this form subsequently found to be incorrect may lead to visa application rejection.
- Applications by post should be accompanied by self-addressed stamped envelopes.

1. (a) Surname \_\_\_\_\_ First /Other Name(s) \_\_\_\_\_  
 (b) Previous Names (if applicable) \_\_\_\_\_  
 (c) Sex:  Male  Female (d) Marital Status:  Married  Single  Divorced  Other  
 (e) Date of Birth (DD-MM-YYYY) \_\_\_\_\_ (f) Place of Birth \_\_\_\_\_  
 (g) Nationality \_\_\_\_\_ (h) Former/Other Nationality (if any) \_\_\_\_\_

2. (a) Passport Number \_\_\_\_\_ (b) Date of Issue (DD-MM-YYYY) \_\_\_\_\_  
 (c) Place of Issue \_\_\_\_\_ (d) Date of Expiry (DD-MM-YYYY) \_\_\_\_\_

3. (a) Profession/Occupation \_\_\_\_\_ (b) Mobile Phone Number \_\_\_\_\_  
 (c) Email Address \_\_\_\_\_

4. (a) Name, Address of Business/School in Canada \_\_\_\_\_  
 (b) Tel. No. \_\_\_\_\_

5. (a) Residential Address in Canada \_\_\_\_\_  
 (b) Tel. No. \_\_\_\_\_

6. (a) Departure date \_\_\_\_\_ (b) Return date \_\_\_\_\_ (c) Duration of Stay \_\_\_\_\_

7. (a) Means of Travel:  Air  Sea  Land (b) Return Ticket No. \_\_\_\_\_ (c) Amount of money travelling with \_\_\_\_\_

8. (a) Purpose of Journey:  Business  Tourism  Employment  Official  Volunteer Other (indicate) \_\_\_\_\_

9. Name, Physical Address, Telephone number and Email of TWO References in Ghana (if for employment, provide details of Employer)

(a) Name \_\_\_\_\_ Tel. No. \_\_\_\_\_  
 Address \_\_\_\_\_ Email \_\_\_\_\_

(b) Name \_\_\_\_\_ Tel. No. \_\_\_\_\_  
 Address \_\_\_\_\_ Email \_\_\_\_\_

10. Where should your passport be returned after processing \_\_\_\_\_

11. For Applicants under 18 years of age : Name, Nationality, Telephone number of parents

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12. Date of last visit to Ghana (DD-MM-YYYY)

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13. Have you ever been deported from Ghana or refused a Ghana visa?  No  Yes Date (DD-MM-YYYY)

.....

14. Have you ever been charged with a criminal offence?  No  Yes Date (DD-MM-YYYY)

.....

15. (a) Applicant's Signature (b) Date of Application (DD-MM-YYYY)

.....

**NB: PLEASE ENSURE YOU ENCLOSE YOUR PASSPORT TOGETHER WITH YOUR APPLICATION**

<b>FOR OFFICIAL USE ONLY</b>	
<b>Visa No.</b>	.....
<b>Type of Visa</b>	.....
<b>Date of Issue</b>	.....
<b>Charges</b>	.....
<b>Issuing Officer</b>	.....

# **CHECKLIST FOR SUBMISSION OF GHANA ENTRY VISA APPLICATION**

- FOUR (4) COPIES OF COMPLETED AND SIGNED VISA APPLICATION FORMS (SEE GUIDELINES)
- FOUR (4) RECENT AND IDENTICAL COLOUR PASSPORT-SIZE PHOTOS – ONE (1) PASTED OR STAPLED IN DESIGNATED PLACE ON EACH APPLICATION FORM
- COPY OF THE BIO-DATA PAGE OF PASSPORT
- MONEY ORDER OR BANKER'S DRAFT, PAYABLE TO "GHANA HIGH COMMISSION"
- A VALID PASSPORT FOR AT LEAST SIX (6) MONTHS TO DATE OF EXPIRATION, WITH AT LEAST TWO (2) FRESH PAGES EMPTY
- PROOF OF YELLOW FEVER IMMUNIZATION
- COPY OF TRAVEL ITINERARY
- CANADIAN RESIDENT OR WORK PERMIT, IF NOT A CANADIAN CITIZEN
- FOR BUSINESS AND VOLUNTEER VISA APPLICANTS:
  - LETTER OF INVITATION AND A GHANA GOVERNMENT ISSUED PHOTO-ID OF HOST OR ORGANIZATION IN GHANA
  - RESIDENT PERMIT AND BIO-DATA PAGE OF PASSPORT OF HOST IN GHANA, IF HOST IS NOT A GHANAIAN.
- FOR TOURISTS:
  - LETTER OF INVITATION FROM GHANAIAI HOST AND A GHANA GOVERNMENT ISSUED PHOTO-ID OF HOST IN GHANA. NON-GHANAIAI HOST(S) SHOULD INCLUDE RESIDENT PERMIT AND BIO-DATA PAGE OF PASSPORT;
  - **OR** PROOF OF HOTEL RESERVATION IN GHANA COVERING THE DURATION OF STAY
- APPLICATIONS SUBMITTED BY POST SHOULD INCLUDE A RETURN SELF-ADDRESSED OR REGISTERED ENVELOPE WITH TRACKING NUMBER

*PASSPORTS WILL BE RELEASED TO ANOTHER PERSON ONLY IF HE/SHE HAS AN AUTHORITY NOTE FROM THE APPLICANT, INCLUDING HIS/HER OWN ID.*
- COMPLETED LETTER OF CONSENT BY PARENT(S) INCLUDING A PHOTO ID FOR CHILDREN UNDER 18 YEARS
- LETTER OF CONSENT FROM PARENTS/LEGAL GUARDIAN INCLUDING A PHOTO ID FOR UNACCOMPANIED MINORS/MINORS ON SCHOOL TRIP OR VOLUNTEER PROGRAM.

**THANK YOU FOR YOUR COOPERATION**

## **GHANA HIGH COMMISSION**

1 CLEMOW AVENUE, OTTAWA - ON, K1S 2A9

Tel: 613 – 236 - 0871, FAX: 613 – 236 - 0874

Email: [ghanacom@ghc-ca.com](mailto:ghanacom@ghc-ca.com), WEBSITE: [www.ghc-ca.com](http://www.ghc-ca.com)

## **CONSULATE GENERAL OF GHANA - TORONTO**

4665 YONGE STREET - SUITE 205, NORTH YORK – ON, M2N 0B4

Tel: 416 - 848 - 1014-6 Fax : 416 - 848 - 1017

Email : [ghanaconsulate@rogers.com](mailto:ghanaconsulate@rogers.com) [www.ghc-ca.com](http://www.ghc-ca.com)